



## **Remote Nursing Starter Checklist**

### **1. Get Licensed and Credentialed**

- ☐ Active, unencumbered RN/LPN/NP license
- ☐ Compact License (NLC) if you plan to work across multiple states
- ☐ Update your Nursys profile for easy license verification

### **2. Strengthen Your Resume + Online Presence**

- ☐ Add keywords like "remote," "telehealth," "EMR," and "virtual triage"
- ☐ Highlight remote-relevant skills: communication, time management, EMR software
- ☐ Customize your resume and cover letter for each remote position
- ☐ Create or update your LinkedIn profile to reflect your interest in remote work

### **3. Tech & Workspace Essentials**

- ☐ Reliable laptop or desktop computer
- ☐ High-speed internet connection (25 Mbps+ recommended)
- ☐ Webcam and noise-canceling headset
- ☐ Access to secure email and telehealth platforms
- ☐ Private, quiet workspace that's HIPAA-compliant

### **4. Upskill and Certify**

- ☐ Enroll in a telehealth certification course
- ☐ Get certified in ambulatory care (AAACN) or case management (CCM/ACM)
- ☐ Take a refresher on HIPAA compliance and virtual documentation best practices



## **5. Search for Legit Jobs**

- ☐ Sign up for alerts on FlexJobs, Remote Nurse Connection, Indeed, Nurse.org, Monster
- ☐ Follow specialized staffing agencies like AMN Healthcare and Aya Healthcare
- ☐ Join Facebook or LinkedIn groups for remote nurses and telehealth professionals

## **6. Interview Prep**

- ☐ Test your webcam, mic, and lighting
- ☐ Prepare to speak clearly about EMR use, remote communication, and patient outcomes
- ☐ Practice answering common telehealth scenario questions

## **7. Stay Informed**

- ☐ Subscribe to the Weekly Healthcare Hustle Newsletter
- ☐ Bookmark trusted sources like Nurse.org, Remote Nurse Connection, and FlexJobs
- ☐ Join nursing forums or subreddits to stay in the loop